

Get ready for **e**lectronica China 2019



You will receive information by mail
 @ You will receive information via E-Mail
 ⓘ For your information
 ⓘ Important deadline

March - May 2018	ⓘ	Early Bird application period	ⓘ	May 31, 2018
	ⓘ	Regular application period	ⓘ	January 31, 2019
	<input type="checkbox"/>	Receive placement proposal and confirm your allocation	@	
	<input type="checkbox"/>	Receive confirmation of participation and invoice	@ / ✉	
	<input type="checkbox"/>	Settle down the payment	ⓘ	within 2 weeks upon receipt
	<input type="checkbox"/>	Order your advertising and sponsoring packages to maximize your visibility! Please find a variety of advertising and sponsoring opportunities in our Media Catalogue	@	ⓘ January 20, 2019
	<input type="checkbox"/>	Book speaking slot in our different forums (Supporting Programs)	@	ⓘ December 30, 2018
	ⓘ	Start your booth construction planning: choose your own booth builder or our official stand construction partner		
	<input type="checkbox"/>	Receive Login-Data for Exhibitor Center : complete your company and product profile for catalogue entry. Please note: catalog entry is not made automatically!	@	ⓘ January 20, 2018
	June - November 2018	<input type="checkbox"/>	Download Exhibitor Manual in the Exhibitor Center . Please book your technical services (mandatory and optional)	@
<input type="checkbox"/>		Fill out and submit shell scheme/raw space forms for booth design approval (mandatory)	ⓘ	January 20, 2019
<input type="checkbox"/>		Order your electrical power supply, furnitures etc.	ⓘ	January 20, 2019
<input type="checkbox"/>		Reserve meeting and conference rooms (optional)	ⓘ	January 20, 2019
<input type="checkbox"/>		Order and personalize your exhibitor passes in the Exhibitor Center	ⓘ	January 20, 2018
ⓘ		Set up booth staffing schedule and hire hostesses or translator		
ⓘ		Integrate the logo and banner of electronica China 2019 into your advertising campaigns so that your customers will know that you are exhibiting: Download		
ⓘ		Select your products to be exhibited and organize your transport and storage options as well as return transport (Shipping Guidelines).		
ⓘ		Place order for your own catalogues/brochures to be distributed at your booth		
December 2018		ⓘ	Set up client meetings and start your visitor marketing! We also offer you VIP Visitor Invitation through our Exhibitor Center !	
	ⓘ	Submit your details for your visa invitation letter to China if needed	ⓘ	January 31, 2019
	ⓘ	Book your flight and hotel (check our hotel recommendations)		
January - February 2019	<input type="checkbox"/>	Receive the last reminder of important notice for your show preparation	@	
Set-up March 18-19 2019	ⓘ	Take the final booth adjustments with booth construction company and do the personnel and hostess briefing to ensure your customers will be served in an appropriate way at any time during the show		
	<input type="checkbox"/>	Pick up your exhibitor badges on site		
March 20-22 2019	😊	Welcome to Shanghai at electronica China 2019!		
Dismantling March 22 2018	<input type="checkbox"/>	Begin with dismantling from 16:00 to 22:00		
	<input type="checkbox"/>	Early Bird application period or on-site rebooking for next year		
March - May 2019	ⓘ	Follow up to your customer contact (thank-you mailings, telephone calls...) Analyze your trade show participation and calculate your return on invest. Take your decisions for the next show and apply for e lectronica China 2020!		

😊 Any questions? Just **contact us!**

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 Global Electronics Network.
 PARTICIPATE. SHARE. BENEFIT.

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